

KPI Dashboard Template

Track pick rate, pack accuracy, order cycle time, and inventory accuracy from Day 1. These are the numbers that prove your WMS transition is working.

Core KPIs to Track Weekly

- Order Accuracy Rate: $(\text{Orders shipped correctly} / \text{Total orders}) \times 100$. Target: 99.5%+
- Pick Rate: Lines picked per hour per picker. Target: 40+ (single), 80+ (batch).
- Pack Rate: Orders packed per hour per packer. Target: 25+.
- Order Cycle Time: Average time from order received to shipped. Target: same-day.
- Inventory Record Accuracy: $(\text{Correct locations} / \text{Total counted}) \times 100$. Target: 98%+.
- Returns Processing Time: Average time from return received to disposition. Target: <24 hours.

How to Use This Dashboard

1. Pull data from Logentic's analytics dashboard every Monday morning.
2. Review trends week-over-week. Look for improvements and regressions.
3. Share the dashboard with your team. Transparency drives accountability.
4. Set monthly targets that ratchet up gradually (don't try to hit 99.5% in week 1).
5. Celebrate wins publicly. Address issues privately with individuals.

WEEK 1 TARGETS

Don't aim for perfection on day one. Realistic Week 1 targets: 95% order accuracy, 20+ picks/hour, 15+ packs/hour. You'll improve rapidly as the team builds muscle memory with the scan workflows.